

**RENEWAL AND RECREATION
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

BECKENHAM TOWN CENTRE WORKING GROUP

Meeting to be held at **7.30 pm** on **Thursday 26 July 2018** at
Beckenham Library, Beckenham, BR3 4PE*

***PLEASE NOTE STARTING TIME**

AGENDA

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING HELD ON 31ST MAY 2018 (Pages 1 - 10)

3 UPDATE ON PARKING ENFORCEMENT

Mr Allen Herve (Contracts and Operations Manager) from Shared Parking Services will attend the meeting to provide an update on Parking Enforcement.

4 UPDATE CONCERNING THE COVERING OF REFUSE SACKS

5 UPDATE CONCERNING HIGH STREET SIGNS

6 UPDATE CONCERNING THE CLEANING OF GRANITE

7 UPDATE CONCERNING THE BECKENHAM GREEN WORDING

8 ANY OTHER MAJOR SCHEME UPDATES (Pages 11 - 12)

a IMAGES OF PROPOSED HERITAGE LIGHTING (Pages 13 - 16)

**9 A DESIGN TO REPLACE THE LETTERING ON THE BECKENHAM GREEN
PLANTERS (Pages 17 - 20)**

Mr Ivan Cudby will discuss a design to replace the lettering on the Beckenham Green planters.

**10 TOWN CENTRE TEAM UPDATE AND UPDATE ON NEW BID MANAGER (Pages
21 - 22)**

- 11 UPDATE CONCERNING MAINTENANCE FUNDING FOR THE BECKENHAM GREEN CANOPY**
- 12 CONSIDERATION OF AGENDA ITEMS FOR THE NEXT MEETING**
- 13 ANY OTHER BUSINESS (PREVIOUSLY NOTIFIED)**
- 14 DATE OF NEXT MEETING**

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RENEWAL AND RECREATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

BECKENHAM TOWN CENTRE WORKING GROUP

Minutes of the meeting held at 7.30 pm on 31 May 2018

Present:

Councillor Michael Tickner (Chairman)
Councillor Vanessa Allen
Councillor Josh King
Councillor Stephen Wells
Councillor Dave Wibberley

Marsha Berg, (Beckenham Business Association)
Jackie Groundsell, (Beckenham Business Association)
Colin Hughes, (Langley Park Residents' Association)
Gail Low, (Guide Dogs for the Blind)
Helen McConnell, (FM Conway)
Alan Old, (Copers Cope Residents Association)
Marie Pender, (West Beckenham Residents Association)
Janice Pilgrim, (Kent Association for the Blind)
Sue Woodward, (West Beckenham Residents' Association)
David Wood, (The Beckenham Society)
Lorraine McQuillan, (Town Centres and Bid Development Manager)
Stephen Oliver, (LBB Senior Planning Officer)
Sylvia Ramos, (Regeneration Project Planner)
Garry Warner, LBB Assistant Director--Highways
Stephen Wood, (LBB Committee Secretary)

Also present:

Nick Goy, (Beckenham Resident)
Gillian Morphy, (Beckenham Resident)
Terry Stanley, Beckenham Resident
Edward Straker, (Beckenham Resident)
Ivan Cudby (Beckenham Resident)
Jonathan Laidlaw (Beckenham Resident)

1	APOLOGIES FOR ABSENCE
	Apologies were received from Councillors Ian Dunn and Russell Mellor. Apologies were also received from Chloe Jane-Ross, Kevin Munnelly and Sarah Niblock.

2	MINUTES OF PREVIOUS MEETING THURSDAY MARCH 29TH
	<p>It was noted that suggested amendments to the minutes for the meeting dated March 29th had been received at short notice from Mr Nick Goy. These would be looked at in due course by the Committee Clerk the Chairman, and any adjustments made as required. In the meantime the minutes were signed and agreed as a correct record.</p> <p>RESOLVED that the minutes of the meeting for 29th March 2018 be agreed and signed as a correct record.</p>
3	MATTERS ARISING
	<p>CSD 18081</p> <p>The Matters Arising report had been drafted by the Committee Secretary, Mr Steve Wood, from LBB Democratic Services. The Group was requested to note and comment on matters that had arisen from previous meetings, together with any progress that had been made.</p> <p>It had been agreed that Councillor Nicholas Bennett would be asked if he would like to be consulted on matters relating to heritage up-lighting. The Group was informed by Mr Stephen Oliver (LBB Senior Planning Officer) that Councillor Bennett had been consulted. Mr Oliver had sent night time pictures of heritage lighting to Councillor Bennett, and Councillor Bennett was happy with them.</p> <p>Mr David Wood remarked that the Beckenham Society had not been consulted with respect to the lighting. It was agreed that details of the proposed heritage lighting would be forwarded to Mr Wood.</p> <p>It had been noted that a fence or screen of some sort would be erected in the short term to screen the refuse sacks filled by the street cleaning contractor in the vicinity of Thornton's Corner. Mr Oliver stated that this matter had not yet been resolved. The Chairman responded that he wanted a fence or screen to be erected as soon as possible. The Group was informed that the street cleaners worked at emptying bins in the High Street till 9.30pm each night. The Chairman asked who could get on with sorting this out as he regarded the matter as being both important and urgent. Marsha Berg cautioned that any such screen should not encourage behaviour that was inappropriate.</p> <p>There was a discussion concerning where the best location would be for the depositing and subsequent collection of rubbish. Councillor Stephen Wells suggested that a possible location could be the storage unit in the corner of St George's car park.</p>

It was suggested that the best course of action was to speak to the operational foreman of the street cleaners. The Chairman expressed his disappointment that the matter had not been dealt with previously. It was agreed that this was a matter that would come back to the next meeting for an update. It was also agreed to try and resolve and action the issue before the next meeting if possible.

It had been noted that the matter of High Street Signs and the required font, be retained as an agenda item. A suggested sign design and format was displayed to the Group. Mr Oliver commented that the font used on the displayed sign was the same as other signs that were currently being used in Bromley. Some members felt that the word 'Beckenham' should be in green, and not black.

Janice Pilgrim expressed the view that the sign had a good clear font which was suitable for partially sighted people. Councillor Dave Wibberley commented that the horse chestnut trees in the sign looked peculiar. The word 'Beckenham' on the sign was located in the lower right hand corner—Mr Goy expressed the view that it would be better if it was centralised. Others felt that the black border on the sign was too thick, and should be reduced. The Beckenham shield on the left of the sign was separated from wording on the rest of the sign by a thick black border—there was some discussion as to whether this border should be retained or removed.

The following was agreed:

- The black border on the sign should be thinner
- The black border separating the shield from the rest of the wording on the sign should be removed
- The word 'Beckenham' should be retained on the right of the sign and not centralised.

Members noted that with respect to the cleaning of granite, a 'scrubber' cleaning machine should be used regularly. It was suggested that a clean using the machine be undertaken just before the next meeting. Jackie Groundsell queried if cleaning using detergents would be undertaken. Mr Oliver responded that the cleaning machine did not use detergent. It used water to create a high pressure steam clean. Mr Wood suggested that with respect to the cleaning of the historic milestone, it may be prudent to consult with the Conservation Officer.

Marsha Berg enquired if the granite that had been laid at Beckenham Junction was going to be replaced. Mr Oliver responded that when considering this matter, note would have to be taken of the disruption that this would cause. Councillor Wibberley wondered why white paving had been laid near a railway station, given its high

level of footfall. He said that the paving there would need to be cleaned constantly and this would therefore have revenue implications for the Council. He expressed the view that this was a mistake that needed fixing, and that in his view it would be logical to replace the granite. Mr Goy stated that it was not the purpose of the original design that the paving would require constant cleaning.

Mr Oliver informed the Group that a new service level agreement was being drafted with respect to cleaning. Councillor Vanessa Allen felt that there was indeed a mistake with the granite, but that the mistake lay with the contractor because they had laid the wrong granite originally. The Chairman asked Helen McConnell from FM Conway if the granite could be replaced. Ms McConnell replied that it was not within her remit on the night to answer the question. Councillor Allen pointed out that the matter was a contractual issue as the requirements of the original contract had not been fulfilled.

The Chairman requested that another clean with the 'scrubbing machine' be undertaken the week before the next meeting on 26th July. He also requested that the matter remain as an agenda item for the next meeting.

The green brickwork that spelt out the name 'Beckenham Green' had been noted as a failure at the previous meeting, and an update had been requested. Mr Oliver informed the Group that various ideas were being looked at, including the use of a type of fluorescent aggregate for the green lettering; it would glow in the dark. He felt that recess lettering would be better as projecting lettering would be more likely to get damaged. Mr Oliver expressed the view that more detailed designs would be required.

Some members of the Group felt that the Beckenham Green wording could just be painted over and ignored and that it would not be a big issue if the wording was just got rid of. Others felt that it was important as it was a gateway into the town and so it was significant. The Chairman mentioned that he had received many letters from constituents expressing discontent with the wording and asked for suggested solutions.

It was agreed that the matter of the Beckenham Green wording should come back to the next meeting.

Lorraine McQuillan (Town Centres and BID Development Manager) updated the Group concerning a possible launch event. The date of September 22nd had previously been suggested. It was felt that this date was a bit premature, particularly as it clashed with the 'Open House' campaign. It was suggested that the launch could tie in with a Christmas event, and by that time the BID should be firmly established. The date for the launch event was not agreed on, but it was agreed that it would not be on September 22nd.

	<p>Members noted the rest of the Matters Arising report.</p> <p>RESOLVED that:</p> <p>1- Details of the proposed heritage lighting would be forwarded to Mr David Wood.</p> <p>2- The matter concerning a fence or screen of some sort to cover the refuse sacks, should come back to the next meeting for an update. It was also agreed to try and resolve and action the issue before the next meeting if possible.</p> <p>3- Another clean of the granite in the vicinity of Beckenham Junction Train Station is undertaken the week before the next meeting on 26th July. The cleaning to be undertaken by the ‘scrubbing’ machine used by the street cleaning contractors.</p> <p>4- The matter of the cleaning of the granite would be retained as an agenda item for the next meeting.</p> <p>5- The matter of the Beckenham Green wording should come back to the next meeting for an update.</p>
4	UPDATE ON THE CLEANING OF GRANITE IN THE VICINITY OF BECKENHAM JUNCTION
	An update on this matter had been provided under ‘Matters Arising’.
5	UPDATE ON BUS COUNTDOWN UNITS
	<p>LBB had requested a Countdown Unit at the Fairfield Road stop and the Manor Road stop H (outside La Rascasse).</p> <p>TfL had responded and confirmed that as there had been a bus countdown unit at Stop H previously, then it would be re-instated.</p> <p>As the shelter for stop J was a new site then the funding for this would not be provided by TfL, but would have to be provided by the Council—this would be in the region of £10k for installation and maintenance.</p>
6	MAJOR SCHEME UPDATE
	Helen McConnell (FM Conway) informed the Group that Phases 1, 2, and 3 had been completed—with the exception of some final snagging. Some work would be undertaken in the vicinity of St George’s church on Monday 4 th June. Work had to be undertaken by Southern Gas which would take several days to complete. Work was

	<p>now ongoing regarding Phase 5 in the vicinity of Burnhill Road. Work would be undertaken in the vicinity of Coopers Mews in the near future, and a meeting with residents had just taken place to discuss this and to explain procedures. Plans would need to be formalised to re-locate parking on a temporary basis.</p> <p>Work had also commenced in the vicinity of the Bricklayer's Arms, and had now reached as far as Deen's cycle shop. This was phase 8, and work was simultaneously being started on phase 6. An extra team of 4 men had been employed to work extended hours. The work was still on time and on budget.</p> <p>Councillor Wells declared that there were reports on social media stating that the work had been delayed and that the work would not be completed in time for Christmas. He felt that a counter news story was required.</p> <p>Mr Goy stated that buses were driving over the cycle box in the vicinity of Foxton's estate agents. He said that this area was not safe and that it was a bad design. He asked for his comments concerning this to be noted in the minutes. The Chairman responded that traffic engineers had looked into the matter previously and had been satisfied that there were no safety issues that gave any cause for concern.</p> <p>Mr Goy expressed the view that in many cases, al fresco dining was proving hazardous for pedestrians as pavement space was being constricted. Mr Oliver responded that Marieke Brown (LBB Market and Street Trading Enforcement Officer) had checked all of the distances the previous Friday to ensure that businesses were compliant with the regulations.</p> <p>Mr Alan Old referenced 'La Rascasse' and asked if the hedges were permanent, and commented that the 'A' Boards should not be there. He suggested that a visit from enforcement officers was required.</p> <p>Mr Gary Warner informed the Group that a new highways contractor would be taking over the work as from July 1st. The new contractor was J.B. Riney and Co Ltd.</p> <p>RESOLVED that the Major Scheme update be noted.</p>
7	REPORT ON PLANS FOR A CELEBRATION/LAUNCH EVENT
	This item was updated upon during 'Matters Arising'.
8	TOWN CENTRE TEAM UPDATE
	Marie Pender informed the Group that a litter and cigarette audit had been undertaken.

	<p>Ms McQuillan briefed that the new telephone boxes planned for the High Street had received planning permission. It had been noted previously that the telephone boxes could be used as digital community notice boards if required. It was intended that new notice boards be installed outside of the Odeon Cinema and Marks & Spencer. Costings would be provided at the next meeting. Mr Goy expressed the view that the notice boards should be bigger and kept unlocked to engender community spirit. Marsha Berg suggested that there should be a notice board at Beckenham Junction that would be open and free to all. The Chairman agreed with this.</p> <p>The Group heard that the meetings of the Purple Flag Working Group were going well. An overnight assessment had been undertaken by the Chairman and other members of the Group on 18th May. It was felt that more litter bins were required. The Chairman commented that the overnight assessment had been well organised and a shift pattern had been employed. Those involved in the assessment met with the managers of night clubs, door staff and staff operating CCTV. They also spoke to cab companies and to taxi marshals. Much hard work would be required to make the renewal application a success and the Group expressed their thanks to Lorraine McQuillan for all of her hard work regarding the Purple Flag renewal.</p> <p>The Group heard that a part time Bid Manager and a full time Street Ambassador would be recruited. It was agreed that the new Bid Manager should attend the next meeting of the Group. It was also agreed that the web link advertising the Bid Manager post would be forwarded to the Committee Clerk who would then disseminate to the Group for information purposes.</p> <p>RESOLVED that</p> <p>1) The newly appointed Bid Manager should attend the next meeting of the Beckenham Town Centre Working Group</p> <p>2) The web link to the vacancy advert for the Bid Manager's post should be forwarded to the Committee Secretary and disseminated</p>
9	UPDATE REPORT ON BECKENHAM GREEN CANOPY DESIGNS
	<p>Sylvia Ramos(LBB Regeneration Project Planner) provided the update on the Beckenham Green canopy. She highlighted that the main issue that needed to be resolved before further progression could be made, was the matter of funding for the maintenance of the canopy in the future. The Council was willing to pay for the canopy, its design and installation, but did not have a budget for ongoing maintenance.</p>

	<p>It had been hoped that the BID could take on the responsibility for this. However, Ms McQuillan advised the Group that the BID's delivery plan budget did not contain any provision for maintenance of the canopy. The Chairman suggested that charging for live events could cover the costs for maintenance and electricity. He wondered who could administer this. It was mentioned that some events were 'community' events rather than commercial events, and so it may be difficult to charge for those. The Chairman emphasised the need to charge for events.</p> <p>Mr Goy was not keen on the final design of the canopy and wondered how audio equipment would be protected. He felt that it was not traditional and looked too modern and was not keen on the slanted design. Ms Ramos replied that the design had been looked at very carefully and had been approved by the Parks Manager and the Conservation Officer. Samples of materials that could be used for the walls and flooring were passed around. A detailed design would follow later.</p> <p>The discussion returned to the issue of ongoing maintenance for the canopy and the Chairman wondered if fundraising was the answer. Another suggestion was that possibly Idverde could maintain and sponsor, and could this be built in to the new Idverde contract when it was renewed in April 2019.</p> <p>The matter of maintenance funding was left unresolved.</p> <p>RESOLVED that the matter of maintenance funding for the Beckenham Green canopy remain as an agenda item for the next meeting.</p>
10	UPDATE ON HIGH STREET SIGNS
	<p>This matter was updated upon in the minute on 'Matters Arising'.</p> <p>It was noted that a sign still existed that read, 'Beckenham Place Park Golf Course'. It was agreed that the reference to the Golf Course should be removed as it was no longer a golf course.</p>
11	UPDATE ON THE DAVID BOWIE MEMORIAL
	<p>There was no further update provided regarding the David Bowie Mural. The lightning bolt embedded in the pavement outside of Zizzi's was still going ahead. Mr Oliver informed the Group that the original designer of the lightning bolt had been contacted to gain his approval to use the design.</p>

12	UPDATE ON HERITAGE PLAQUES
	<p>Mr David Wood had provided a list of 12 Heritage Trail plaques for consideration by the Group. The wording had been agreed by the Beckenham Society.</p> <p><i>Post meeting note:</i></p> <p><i>An amended version of the list was sent to the Committee Clerk post meeting and this was disseminated to the Working Group on 6th June.</i></p>
13	CONSIDERATION OF ITEMS FOR THE NEXT AGENDA
	<p>Several items had been agreed during the course of the meeting.</p>
14	ANY OTHER BUSINESS (PREVIOUSLY NOTIFIED)
	<p>A request was made that the double curb outside of the George pub be marked with a white line. The question was raised as to whether any such line should be white or yellow.</p> <p>Mr Warner commented that the granite curb would not hold the paint.</p>
15	DATE OF NEXT MEETING
	<p>The date of the next meeting was confirmed as July 26th. The meeting would take place at the usual venue of Beckenham Library, and would commence at 7.30pm.</p>

The Meeting ended at 9.30 pm

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Tree Outside Kelsey House

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Proposed Lighting 41-45 High Street Beckenham

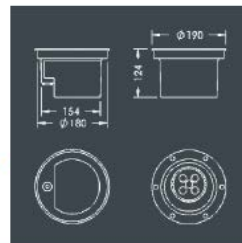




Meyer Uplight 200, Rotationally Symmetrical narrow beam – 5 x Led 1W warm white 3000k , 6no. Luminaires to sit inside a concrete recessed liner, provided by others



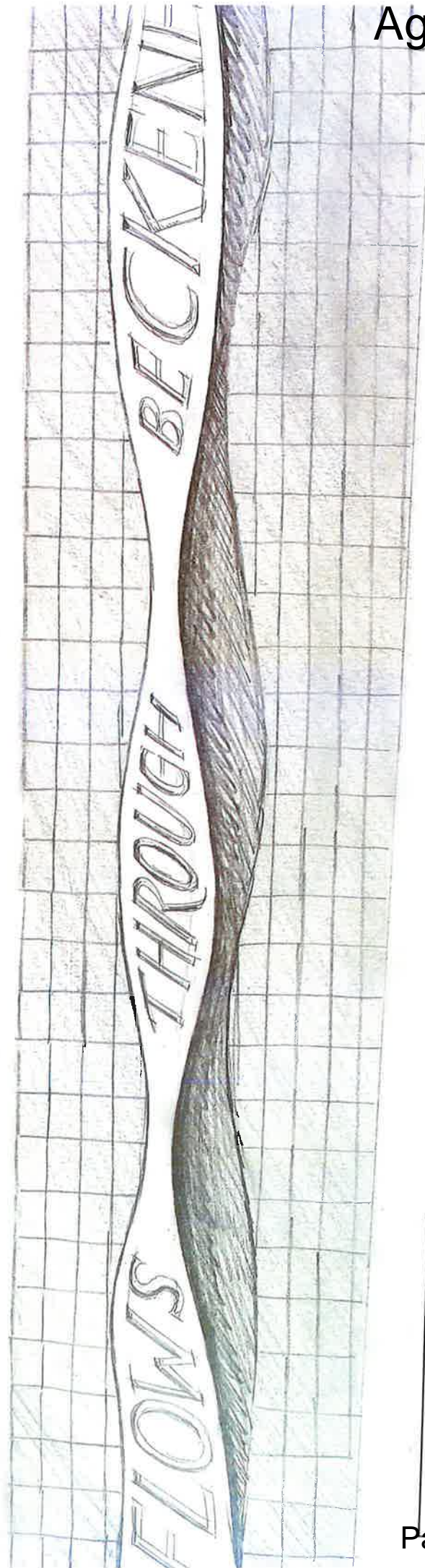
The designs focus on symmetry; therefore, the importance lies within the setting out detail that each luminaire is precisely set the same, across all columns. It may be necessary to check ground conditions of all prior to final installation of liners.



Haks Barbers with Coloured Lights



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BECKENHAM

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BTCWG meeting for Thursday 26th July 2018

BID and BID Manager Update:

The following update has been provided by Lorraine McQuillan:

The Beckenham Together BID has formed their BID Board with representatives from various businesses within the BID area. The Beckenham Together BID Company has been set up with the BID Manager appointed. The BID Manager starts on reduced hours in August and will be full time from September. The BID Manager will be available to attend future BTCWG meetings. Once the BID Manager is in post the delivery of the projects within the Business Plan will commence.

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